RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING MINUTES
OCTOBER 20, 2016

Chair Thompson presided. Present: Ali, Cole, Hannah, Hunt, Kane, Teer and Zucchino (via conference call). Staff present included: President and CEO Landguth, Senior Vice President & COO Sandifer, Senior Vice President & CRO McFall, Senior Vice President & CFO Sylver, Director & CHRO Umphrey, Vice Presidents Connell, Hetzel, Jewett, Legan, and VanAuken, General Counsel Locklear, Executive Assistant Rivera, and other staff members and guests.

I. APPROVAL OF AGENDA
Motion by Teer to approve the amended agenda; Second by Cole
ADOPTED BY UNANIMOUS VOTE

II. APPROVAL OF MINUTES
Motion by Kane to approve the minutes of the September 15, 2016 meeting of the Raleigh-Durham Airport Authority Board, including the committee minutes incorporated therein; Second by Ali
ADOPTED BY UNANIMOUS VOTE

III. CHAIR COMMENTS
1. Service awards recognized; New Hires recognized
2. For the 3rd year in a row, the Authority was named the Healthiest Employer by the Triangle Business Journal

IV. OLD BUSINESS
1. Consideration of the Wake County Transit Plan Resolution – President & CEO Landguth reported on the Wake County Transit Plan Resolution with a commentary from Jeff Mann, General Manager of GoTriangle
Motion by Teer to adopt the Wake County Transit Plan Resolution; Second by Kane
ADOPTED BY UNANIMOUS VOTE

2. Land and Development Committee Report – Teer reported the Land and Development Committee met on October 20, 2016 and discussed the following item(s):
   a. Consideration of the Vision2040 Preferred Alternative
      Committee recommends approval of the Vision 2040 preferred alternative.
Motion by Teer to adopt Committee’s recommendation; Second by Kane
ADOPTED BY UNANIMOUS VOTE

3. Operations Committee Report – Hunt reported the Operations Committee met on October 20, 2016 and discussed the following item(s):
   a. Consideration of the 2016 Rental Car Operating Agreements
Committee recommends approval of rental car operating agreements with 1) Advantage Opco, LLC, 2) Avis Budget Car Rental LLC, 3) Enterprise Leasing Company – Southeast, LLC, and 4) The Hertz Corporation and authorization for the President and CEO to execute the agreements.

Motion by Ali to adopt Committee’s recommendation; Second by Kane

ADOPTED BY UNANIMOUS VOTE

V. NEW BUSINESS

VI. GENERAL COUNSEL’S REPORT
No items were reported.

VII. MEMBER COMMENTS
All members extended their congratulations to the Authority staff on achieving the Vision 2040 Preferred Alternative and thanked them for their hard work over the years in support of this project. The Chairman added his congratulatory comments regarding the Master Plan and Vision 2040.

VIII. PRESIDENT AND CEO’S REPORT
The Authority has seen 31 straight months of growth and continues to see a year over year increase in passengers. September was the busiest September on record. During the month, the number of passengers departing RDU rose by 13.7% compared to September 2015. The number of passengers arriving at RDU rose by 13.9%. Airline seat capacity will be up approximately 6% for the next quarter…although expectations show that growth to level out in 2017.

United will begin service, on an E-170, to LaGuardia on October 30. On November 6th, Delta will begin service to Newark aboard a CRJ-700 aircraft. New York is RDU’s number one destination with 1219 passengers flying to NYC every day. On average, there are 41 flights to the three New York airports- LaGuardia, Kennedy and Newark. These new flights will give the community even more choices to RDU’s number one domestic market.

The President recognized the Chief Financial Officer, Donna Sylver, for recently being featured in Raleigh Magazine. Donna’s leadership is recognized inside and outside of RDU and the Authority is very proud to have her as part of the C-Suite team.

IX. ADJOURNMENT
Motion by Ali to adjourn; Second by Cole

ADOPTED BY UNANIMOUS VOTE
WHEREAS, Wake County is a modern community of more than 1,000,000 people that needs modern transit to meet the demands of its growth;

WHEREAS, Wake County is growing by 63 people a day and in the next fifteen years our region will add 160,000 new jobs and more than a quarter million additional cars to the roads;

WHEREAS, To ensure the vibrancy of our communities and the economic future of our region, we must make investments now to plan for our transit needs,

WHEREAS, The Wake County Transit Plan is a ten year investment in our communities that will build 37 miles of commuter rail and 20 miles of Bus Rapid Transit (BRT) lines—a light-rail like bus system that guarantees fast travel and on time service;

WHEREAS, The Wake Country Transit Plan also includes 83 miles of frequent bus service where buses are guaranteed to arrive every 15 minutes for 19 hours a day, seven days a week;

WHEREAS, After the Plan is implemented 70% of Wake County jobs will be located within walking distance of a transit stop;

WHEREAS, All Wake County municipalities will be connected to the Wake County Transit Plan when it is completed;

WHEREAS, Raleigh-Durham International Airport is a major gateway for visitors traveling to the region as well as one of the county’s largest employment centers;

WHEREAS, the citizens of and visitors to Wake County will greatly benefit by expanded and more frequent public transit to the Airport; and

WHEREAS, the Raleigh-Durham Airport Authority has been an active participant in planning additional transit connectivity to and from Raleigh-Durham International Airport;

WHEREAS, The Plan has been unanimously approved by the Capital Area Metropolitan Planning Organization, GoTriangle and the Wake County Board of Commissioners; and

WHEREAS, The Wake County Board of Commissioners unanimously voted to place a referendum on the November 2016 ballot for the proposed half-cent sales tax increase to provide the primary dedicated local funding for the approved transit plan; now

THEREFORE BE IT RESOLVED, That the Raleigh-Durham International Airport endorses the Wake County Transit Plan; and urges residents to support passage of the Wake County Transit ballot referendum on November 8, 2016.

Adopted on this _______ day of ________, 2016 by ____________________________________________.

Raleigh-Durham Airport Authority Members

Wake County
John M. Kane, Secretary
Lawrence R. Zucchini

Durham County
Patrick Hannah, Esq.
John T. “Tommy” Hunt

Raleigh
Dickie Thompson, Chairman
Adrienne Cole

Durham
Farad All, Vice Chairman
Robert D. Teer, Jr., Treasurer
RALEIGH-DURHAM AIRPORT AUTHORITY
LAND AND DEVELOPMENT COMMITTEE MEETING MINUTES
OCTOBER 20, 2016

Teer presided. Present: Ali, Cole, Hannah, Hunt, Kane, and Thompson. Staff present included: President and CEO Landguth, Senior Vice President & COO Sandifer, Senior Vice President & CRO McFall, Senior Vice President & CFO Sylver, Director & CHRO Umphrey, Vice Presidents Connell, Hetzel, Jewett, Legan, and VanAuken, General Counsel Locklear, Executive Assistant Rivera, and other staff members and guests.

The Committee discussed the following item(s):


Presented by William C. Sandifer, A.A.E., Senior Vice President and Chief Operating Officer – The purpose of this item is to provide a staff and consultant team recommendation for the approval of the Vision 2040 preferred alternative. Since June of 2015 staff and our planning consultants have worked diligently to create a strategic infrastructure development plan that outlines necessary future improvements to Raleigh-Durham International Airport. As we near completion of the overall plan, staff and the consultant team have assembled a preferred development alternative for Board consideration containing the following critical attributes:

1. Construction of a replacement Runway 5L/23R approximately 500 feet to the northwest of the existing runway.
2. The extension of Runway 5R/23L to 9,000 feet.
3. Expansion capability for Terminal 1 and 2, as demand warrants, including additional remain overnight parking for aircraft.
4. Construction of a consolidated rental car center, ground transportation center and additional public parking between Terminal 1 and 2.
5. Construction of additional parking for the public, employees and storage of rental cars in the areas of Economy 3.
6. Development of a corporate aviation campus in the area of the existing SAS hangar.
7. Expansion capability for the current Fixed Base Operators in the west general aviation area.
8. Expansion of the north air cargo area.
9. Development of small/light general aviation hangar facilities adjacent to the approach end of Runway 32.
10. Replacement of various support facilities as these building reach the end of their useful life.

Upon approval of this Preferred Alternative staff and the consultant team will complete Vision 2040 documentation, which includes an implementation and financing plan, Airport Layout Plan and final narrative report.

Staff recommends approval of the Vision 2040 Preferred Alternative.
Hunt presided. Present: Ali, Cole, Hannah, Kane, Teer, and Thompson. Staff present included: President and CEO Landguth, Senior Vice President & COO Sandifer, Senior Vice President & CRO McFall, Senior Vice President & CFO Sylver, Director & CHRO Umphrey, Vice Presidents Connell, Hetzel, Jewett, Legan, and VanAuken, General Counsel Locklear, Executive Assistant Rivera, and other staff members and guests.

The Committee discussed the following item(s):

1. **Consideration of the 2016 Rental Car Operating Agreements:** Upon a motion by Kane and second by Ali, the Committee recommends approval of rental car operating agreements with 1) Advantage Opco, LLC, 2) Avis Budget Car Rental LLC, 3) Enterprise Leasing Company – Southeast, LLC, and 4) The Hertz Corporation and authorization for the President and CEO to execute the agreements.

   Presented by Ingrid N. Hairston, Director of Business Development – This request is for the approval of new operating agreements with Advantage Opco, LLC (“Advantage”), Avis Budget Car Rental LLC (“Avis”), Enterprise Leasing Company – Southeast, LLC (“Enterprise”), and The Hertz Corporation (“Hertz”). In October 2015, staff began negotiation of new agreements that would consolidate each company’s operating terms into one agreement with the Authority. Although each company operates more than one rental car brand and may operate more than one service center facility, the company will have one operating agreement with the Authority. The agreement with each company covers the concession terms and conditions as well as the operation and upkeep requirements for the service center facilities assigned to each company. Staff seeks approval of operating agreements with Advantage, Avis Budget, Enterprise, and Hertz. Each company has agreed to a lease term that commences on October 1, 2016 and extends through March 31, 2026. Concession rent will be the higher of 10% of Gross Sale or Minimum Annual Guaranteed Rent, which escalates in the 4th, 7th and 10th year of the lease by 3%. The rental car company will be responsible for maintenance and upkeep of the service center facilities. Facility rent includes Ground Rent ($0.20/SF/YR) and Facility Rent ($15.00/SF/YR), subject to 3% annual escalations. They will also pay a Maintenance & Operations Fee ($0.28/SF/YR), which adjusts annually. Finally, the ground and facility rent are subject to a market rate adjustment effective April 1, 2017.

   Staff recommends approval of rental car operating agreements with 1) Advantage Opco, LLC, 2) Avis Budget Car Rental LLC, 3) Enterprise Leasing Company – Southeast, LLC, and 4) The Hertz Corporation and authorization for the President and CEO to execute the agreements.