I. APPROVAL OF AGENDA  
Motion by Kane to approve the agenda; Second by Teer  
ADOPTED BY UNANIMOUS VOTE

II. APPROVAL OF MINUTES  
Motion by Hannah to approve the minutes of the July 19, 2018 meeting of the Raleigh-Durham Airport Authority Board, including the committee minutes and the consent actions incorporated therein; Second by Morgan 
ADOPTED BY UNANIMOUS VOTE

III. CHAIR COMMENTS  
1. Recognition of David Freedman as the new Senior Vice President and Chief Revenue Officer  
2. Charlie Timberlake, retiring Chief of the AARF, was recognized for his service to the airport. Russell Stanley was congratulated for his promotion to Chief of the AARF.  
3. The Chair mentioned the recent Regional Transportation Alliance Leadership breakfast that he attended with Michael Landguth and Board members Saidi and Teer. The keynote speaker was Joe Esposito, Delta’s SVP of Network. The Chair recognized Dave Young, the Authority’s Air Service Director, who was awarded the Regional Transportation Champion Award and Chair Ali listed the impressive air service accomplishments Mr. Young has achieved on behalf of RDU.

IV. OLD BUSINESS  
1. Operations Committee Report\(^1\) – Teer\(^2\) reported the Operations Committee met on August 16, 2018 and discussed the following items:  
   a. Consideration of Design Management Agreement with Parsons for In-Line Baggage Screening Recapitalization  
   [Portion of committee presentation in closed session to protect sensitive security information from disclosure pursuant to NCGS §143-318.11(a)(1) and 49 CFR Parts 15 and 1520.]

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\(^1\) Committee did not have a quorum  
\(^2\) Teer as acting committee chair in the absence of Thompson
Staff requests approval of a Design Management Agreement with Parsons in the amount of $240,647.32 and authorization for the President and CEO to execute the agreement.

Motion by Teer to adopt staff’s recommendation; Second by Morgan

ADOPTED BY UNANIMOUS VOTE

b. Consideration of Amendment 4 with GCA Services Group

Staff requests approval of Amendment 4 to the Agreement with GCA Services Group in the amount not to exceed $1,667,702 and authorization for the President and CEO to execute the amendment.

Motion by Teer to adopt staff’s recommendation; Second by Ali

ADOPTED BY UNANIMOUS VOTE

c. Consideration of Task Order 9 with AECOM for Sustainability Management Plan

Staff requests approval of Task Order 9 with AECOM in the amount of $137,816.10 and authorization for the President and CEO to execute Task Order 9.

Motion by Teer to adopt staff’s recommendation; Second by Morgan

ADOPTED BY UNANIMOUS VOTE

2. Marketing and Customer Services Committee Report – Kane reported the Marketing and Customer Services Committee met on August 16, 2018 and discussed the following item:

a. Consideration of Services Agreement with New Kind for Brand Expression

Committee recommends approval of a 1-year Services Agreement with New Kind in the amount of $185,000 and authorization for the President and CEO to execute the agreement.

Motion by Kane to adopt Committee’s recommendation; Second by Hannah

ADOPTED BY UNANIMOUS VOTE

3. Land and Development Committee Report – Teer reported the Land and Development Committee met on August 16, 2018 and discussed the following items:

a. Consideration of Task Order 11 with Gensler for Final Design Services for Terminal 1

Committee recommends approval of Task Order 11 with Gensler in the amount of $1,253,605 and authorization for the President and CEO to execute the Task Order.

Motion by Teer to adopt Committee’s recommendation; Second by Kane

ADOPTED BY UNANIMOUS VOTE
b. Consideration of an Amendment with Balfour Beatty Construction for Terminal 2 Carpet Replacement
   Committee recommends approval of this amendment with Balfour Beatty Construction in the amount of $354,773 and authorization for the President and CEO to execute the amendment.
   
   Motion by Teer to adopt Committee’s recommendation; Second by Morgan
   
   ADOPTED BY UNANIMOUS VOTE

c. Park Economy 3 Environmental Assessment Process Presentation
   Presentation to Committee for informative purposes only. No Board action required.

d. General Aviation Development Update
   Presentation to Committee for informative purposes only. No Board action required.

V. NEW BUSINESS
1. Consent Agenda:
   a. Local Government Employees’ Retirement System Pension Census Data Attestation
   b. Consideration of Air Service Development Policy
   c. Consideration of a Master Services Agreement for Maintenance and Reliability Management Consulting Services with The Marshall Institute
   d. Consideration of a Service Agreement with Siemens Industry, Inc.

   Motion by Kane to approve and adopt the Consent Agenda items b-d listed (item a being for informative purposes only); Second by Morgan

   ADOPTED BY UNANIMOUS VOTE

VI. GENERAL COUNSEL’S REPORT
No items were reported.

VII. MEMBER COMMENTS
Board members thanked staff for their continued efforts on behalf of the airport and the USO. The continued increase in enplanements was noted as was staff’s focus on the customers’ experience and being on the frontline of the airport’s growth. The new hires were welcomed and employees celebrating retirement and promotion were congratulated.

VIII. PRESIDENT AND CEO’S REPORT
Activity Report
July was an amazing month for RDU and another for the record books. It was our 53rd consecutive month of year-over-year increases and our best July on record. During the month, 597,686 passengers departed RDU which is a 12.3% increase compared to July 2017. For the first half of the calendar year, enplanements are up 10.5% compared to last year. Load factors for the month were almost 87% and seat capacity is approximately 12.7% higher than last year.
Air Service

On Wednesday of this week, Frontier began its twice weekly nonstop service to San Diego. Jonathon Neidl was in town to help us celebrate. As expected, we had a full flight with more than 160 passengers ready to fly to one of our top West coast destinations. It was a very special occasion for us, because prior to Wednesday, San Diego was our number one most popular, unserved destination. Business, leisure and military travelers alike will enjoy this service.

Frontier’s rapid expansion at RDU has helped propel our growth, with 2018 on track to be our busiest year on the books. We will host more than 12 million passengers this year for the first time ever.

Foreign Direct Investment Forum

Earlier this month, I participated in a forum sponsored by the Raleigh Chamber and the Wake County Economic Development Department on foreign direct investment. There were more than 250 business leaders who were able to gain insights into how North Carolina competes for foreign investment. Not surprisingly, North Carolina holds its own with hundreds of millions of dollars invested every year.

I moderated a panel of local experts including an executive from Infosys. When I asked him why they chose to add thousands of new jobs in the Triangle, he had two reasons. Number 1 was the local technology talent pool and the second was… RDU. Access to global destinations, airline choices and flight frequency, made the difference and helped Infosys grow jobs here.

Refresh

You may have noticed the new roadway banners flanking John Brantley Blvd. Our Refresh Communications Campaign is how we’re communicating with customers, employees and tenants about the series of construction projects we’re tackling to keep up with our record passenger growth. The first Refresh project is the repaving of John Brantley Blvd., which began earlier this week.

The resurfacing of our busiest economy parking facility, ParkRDU Economy 3, is slated to begin in September, shortly after the Labor Day holiday. Look for additional Refresh information and signage to appear at Park Economy 3 and throughout our facilities as other projects come online.

Other projects that are slated to begin this year include installing new carpeting in our T2 hold rooms, and upgrades to our moving sidewalks, escalators, and elevators in Park RDU Central and Premier lots. For travel tips and construction impacts, along with project status trackers, visit www.RDU.com/refresh. We’re asking travelers to utilize these resources and to follow us on Twitter.

IX. ADJOURNMENT

Motion by Kane to adjourn; Second by Hannah

ADOPTED BY UNANIMOUS VOTE
RALEIGH-DURHAM AIRPORT AUTHORITY
ACTIONS BY CONSENT
AUGUST 16, 2018

The Board approved the following items on the Consent Agenda:

a) Local Government Employees’ Retirement System Pension Census Data Attestation
   Memorandum by Donna Sylver, Senior Vice President and Chief Financial Officer – The State and Local Government Finance Division is in the fourth year of reporting pensions under GASB Statements 67 and 68. The Raleigh-Durham Airport Authority was selected out of 48 retirement participants\(^1\) to obtain an independent auditor to examine the Authority’s census data for the year ending December 31, 2017, and to provide reasonable assurance to both the Office of State Auditor (OSA) and the Department of State Treasurer (DST), that the data are materially correct.

   The Pension Census Data auditor was tasked with some of the following objectives:
   1. Make sure the Authority included all eligible employees in the monthly data submission to the DST (completeness; no eligible employee is prevented from enrolling in the plan);
   2. Determine if all participating employees being reported, are actually eligible to participate in the pension plan;
   3. Verify compensation reported to the pension plan is accurate and eligible to be counted as a basis for retirement benefits; and
   4. Attest whether employee demographic data (specifically gender and birth date) reported to the pension plan is accurate.

   Elliott Davis, the Authority’s independent financial auditor, was engaged for the Pension Attestation, and issued an unmodified opinion. Thanks to the great work of Authority staff, there were no material findings or misstatements. The auditor’s opinion letter is due to the OSA by October 1, 2018.

   No action required. This was for informative purposes only.

b) Consideration of Air Service Development Policy
   Memorandum by Kristie VanAuken, Vice President Communications and Community Affairs – The Authority has employed two Air Service Development (ASD) approaches in the past. One approach helped secure service to San Francisco International Airport in 2012; and another was instrumental in securing key service to Seattle-Tacoma International Airport (via Alaska Air) and Paris’ Charles de Gaulle Airport (via Delta). Over the past year, several other

\(^1\) Participants in both Local Government Employees’ Retirement System (LGERS) and Teachers' and State Employees' Retirement System (TSERS).
top 50 routes were added including Austin, New Orleans, Kansas City, San Juan and a new airline Virgin America.

Now, the Authority is shifting to a “sustaining success” model to maintain a six million enplaned passenger level and add other key routes. These would add to RDU’s exceptional portfolio of service, which now stands at 62 non-stop destinations and 48 out of the top 50 origin/destination markets. The reality is that the routes which the Authority wants to add are distant west coast markets that are more challenging to attract. A new ASD program is needed to help secure these new routes, potentially on multiple carriers (for better frequency to San Diego for example). Additionally, the Authority seeks added Caribbean and Intercontinental service and this policy will assist airlines adding such service to be successful.

Two types of incentives are considered industry standards: operating costs reductions (landing fees, rental fees, etc.) and marketing assistance. Both types of tools are offered in this proposed ASD program. The ASD policy would offer 100% landing fee waiver for the first 12 months of operation, when a new qualifying market is added. The marketing assistance is geared towards adding a new airline to RDU’s portfolio and targeting top markets without nonstop flights. The landing fee abatement will help reduce air carrier’s operating costs associated with adding a new route. Success will be measured with the acquisition of new desirable routes. The reasons for the proposed approach include:

A. The approach is right-sized for the robust and growing RDU/Triangle market. Airlines are generally excited about RDU and need less incentives to consider new service.
B. It is an industry standard to offer some type of new service risk mitigation or reward for new passengers added (every new customer generates significant revenue per passenger back to RDU).
C. The marketing incentives have been right-sized for the Triangle media market

Staff requests approval of the Air Service Development Policy and authorization for the President and CEO to adopt implementing procedures.

c) Consideration of a Master Services Agreement for Maintenance and Reliability Management Consulting Services with The Marshall Institute

Memorandum by John Connell, PE, LEED AP Vice President Operational Asset Management – The Authority’s development of a world class maintenance operation will positively impact overall reliability of airport facilities, improve the customer experience, and improve fiscal performance. Additionally, in the recent external audit, Elliott-Davis identified process improvements that were needed in the warehouse/inventory area that supports the maintenance operation.

In order to assist with these goals, staff developed and issued a Request for Proposals (RFP) for Maintenance and Reliability Management Consulting Services. These professional services
focus on improvements in maintenance work flow, inventory management, preventive and predictive maintenance programs, equipment reliability, maintenance planning and scheduling, and improved computer maintenance management utilization.

The following two firms responded to the RFP and both proposals were evaluated based on quality, experience, and cost:
1. The Marshall Institute
2. IDCON, Inc.

Staff determined that The Marshall Institute provided the better proposal in terms of quality, experience, and cost, and is recommending a Master Services Agreement with an initial three year term, with up to two 1 year extensions.

Staff requests approval of a Master Services Agreement with The Marshall Institute and authorization for the President and CEO to execute the Agreement.

d) Consideration of a Service Agreement with Siemens Industry, Inc.

Memorandum by Barry Stoker, Director of Contract Facilities Maintenance – Staff requests approval of a five-year service contract with Siemens Industry, Inc. as the sole source provider of parts, service and support for the proprietary Siemens building management and fire alarm systems in the Terminals and the Central Energy Plant. Under the agreement, Siemens would provide technical support services, including maintenance and repair, for these systems, as well as other fire alarm systems located in various administrative and support facilities across the airport campus. These systems require routine testing and calibration, software and firmware updates, and occasional repairs. The proposed agreement is for a term of five years beginning on September 1, 2018 and has a total cost of $1,119,414.

Staff requests approval of a five-year agreement with Siemens Industry, Inc. in the amount of $1,119,414 and authorization for the President and CEO to execute the agreement.
RALEIGH-DURHAM AIRPORT AUTHORITY
OPERATIONS COMMITTEE MEETING MINUTES
AUGUST 16, 2018

Teer presided.¹ Present: Ali, Hannah, Kane, and Morgan. Staff present included: President and CEO Landguth, Senior Vice President and COO Sandifer, Senior Vice President and CFO Sylver, Senior Vice President and CISO McFall, Senior Vice President and CRO Freedman, Vice Presidents Connell, Jewett, Legan, and VanAuken, General Counsel Locklear, Executive Assistant Rivera, and other staff members and guests.

Motion by Teer to enter into a closed session to protect sensitive security information from disclosure pursuant to NCGS §143-318.11(a)(1) and 49 CFR Parts 15 and 1520; Second by Ali²

ADOPTED BY UNANIMOUS VOTE

CLOSED SESSION

The Operations Committee, Board members, President and CEO Landguth, Senior Vice President and COO Sandifer, Senior Vice President and CFO Sylver, Senior Vice President and CISO McFall, Senior Vice President and CRO Freedman, Vice Presidents Connell, Jewett, Legan, and VanAuken, General Counsel Locklear, Executive Assistant Rivera, and other senior Authority staff members met in Room 100 of the RDU Center for a closed session from 11:02 am until 11:14 am

Motion by Teer to exit the closed session; Second by Ali

ADOPTED BY UNANIMOUS VOTE

The Committee noted it heard a presentation on and discussed the following item in closed session to protect sensitive security information from disclosure pursuant to NCGS §143-318.11(a)(1) and 49 CFR Parts 15 and 1520:

1. Consideration of Design Management Agreement with Parsons for In-Line Baggage Screening Recapitalization: The Committee did not have a quorum present and (in open session) deferred action regarding this agreement with Parsons until the Board meeting.

Presented by John A. Connell, PE, LEED AP, Vice President Operational Asset Management – The Transportation Security Administration’s (TSA’s) Electronic Baggage Screening Program (EBS) is currently managing a recapitalization effort to replace the existing baggage screening equipment at Terminals 1 and 2 with newer and better performing equipment. The TSA will fund the design and construction costs incurred by the Authority that directly support the 1:1 replacement of the Explosive Detections Systems machines located at RDU through an Other Transaction Agreement (OTA).

¹ Committee Chair Thompson not present.
² Due to the Operations Committee not having a quorum, all Board members in attendance voted to come in and out of the closed committee session.
Parsons provided a proposal to manage the design effort necessary to support the TSA recapitalization of the in-line screening equipment. The scope of services includes Preliminary Design, Design Management, Schedule Preparation and Management, and Bid Preparation and Award. Due to the increased passenger (and baggage) volume, it is prudent to consider an additional EDS machine at T2. The original terminal design anticipated this future expansion and the infrastructure is already in place for an additional EDS machine. Although not reimbursable by TSA, staff recommends the required analysis be completed to support a formal request to TSA for this additional EDS machine. This analysis is included in Parson’s proposal at a cost of $36,073.

The Minority and Women Owned Small Owned Business (MWSB) participation contract goals for Parsons are 10% Minority-owned Small Business (MSB) and 5% Women-owned Small Business (WSB). Due to the specialized nature of this work, there was no opportunity for participation on this engagement. In spite of this, Parsons’ overall MWSB status is still tracking at 9.45% MSB and 11.63% WSB.

The maximum compensation under this Agreement is $227,372.32. The maximum for reimbursable expenses is $13,275, for a total maximum cost of $240,647.32. TSA will be reimbursing $204,573.92 of this amount to the Authority through the OTA.

Staff requests approval of a Design Management Agreement with Parsons in the amount of $240,647.32 and authorization for the President and CEO to execute the agreement.

The Committee discussed the following items:

2. Consideration of Amendment 4 with GCA Services Group: The Committee did not have a quorum present and deferred action regarding this Amendment 4 with GCA Services Group until the Board meeting.

Presented by Barry Stoker, Director of Contract Facilities Maintenance – Staff requests approval of Amendment 4 to the existing Agreement with GCA Services Group. The proposed amendment will provide additional funding to allow GCA to increase the salaries and hourly labor rates paid to its staff and subcontractor. Current pay rates are below market labor rates for the Triangle area and this adversely affects GCA’s employee turnover and ability to fill vacant positions which, in turn, is impacting the quality of service being provided to the Authority.

The proposed amendment will increase the contract amount for the remaining two-year term by an amount not to exceed $1,667,702, for a maximum total contract price of 26,854,938.48. This additional funding will be used for labor-related increases including wage/salaries, payroll taxes, workers compensation and liability/aviation insurance.

Staff requests approval of Amendment 4 to the Agreement with GCA Services Group in the amount not to exceed $1,667,702 and authorization for the President and CEO to execute the amendment.

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3 After bids are received, a separate OTA agreement will be coordinated with TSA to support the construction and construction administration costs.
3. Consideration of Task Order 9 with AECOM for Sustainability Management Plan: The Committee did not have a quorum present and deferred action regarding this Task Order 9 with AECOM for Sustainability Management Plan services until the Board meeting.

Presented by Gina Danison, Environmental Program Administrator – Staff requests approval of Task Order 9 to the existing master services agreement with AECOM. This task order would provide for year one of the proposed three year project and, during this first year, AECOM will collect data for a baseline assessment as well as create the framework for the development and implementation of a Sustainability Management Plan (SMP). The SMP is proposed over three fiscal years to provide an in-depth look at focus areas and provide a holistic approach to sustainability, quantify the financial, environmental, and community benefits, develop guiding principles, goals, and objectives, and provide focus areas with suggested projects.

The Minority and Women Owned Small Business (MWSB) goals for the existing master services agreement with AECOM and for this proposed Task Order 9 are 10% for Minority-owned Small Business (MSB) and 5% for Women-owned Small Business (WSB). AECOM has proposed 16.6% MSB and 0% WSB for Task Order 9. If approved, AECOM’s total commitment for all Task Orders will be 10.9% for MSB and 10.9% for WSB.

The compensation to AECOM for basic services will be an hourly fee with a not-to-exceed amount of $130,884.10. Expenses shall be direct costs up to a fixed ceiling amount of $6,952.00. The total maximum compensation for year 1 of the SMP under Task Order 9 is $137,816.10.

Staff requests approval of Task Order 9 with AECOM in the amount of $137,816.10 and authorization for the President and CEO to execute Task Order 9.
Kane presided. Present: Ali, Hannah, Morgan, and Teer. Staff present included: President and CEO Landguth, Senior Vice President and COO Sandifer, Senior Vice President and CFO Sylver, Senior Vice President and CISO McFall, Senior Vice President and CRO Freedman, Vice Presidents Connell, Jewett, Legan, and VanAuken, General Counsel Locklear, Executive Assistant Rivera, and other staff members and guests.

The Committee discussed the following item(s):

1. Consideration of Services Agreement with New Kind for Brand Expression: Upon a motion by Teer and second by Hannah, the Committee recommends approval of a 1-year Services Agreement with New Kind in the amount of $185,000 and authorization for the President and Chief Executive Officer to execute the agreement.

   Presented by Kristie VanAuken, Vice President Communications and Community Affairs – The Authority continues to work diligently to develop the Raleigh-Durham International Airport brand and effectively position the airport. Phase One of the project was completed on March 31, 2018 and it is time to enter phase two, Brand Expression. This phase will provide the foundation of the airport’s visual identity and create resources to help staff effectively communicate, relate to, and understand the brand pillars.

   For Phase Two, staff recommends using the expert guidance of New Kind brand agency to create the airport’s Brand Expression. New Kind is a collaborative boutique agency headquartered in Raleigh, which specializes exclusively in brand development for firms like Red Hat and the IRS.

   Staff seeks approval of a 1-year Services Agreement which will authorize New Kind to provide the services needed to guide staff toward completion of Phase 2. The contract cost for the RDU Brand Development Project Phase 2 – Brand Expression is $185,000. The Minority and Women Owned Small Owned Business participation on this contract is 0% because New Kind will be self-performing all of the Scope of Services.

   The services proposed under this contract will help position the Raleigh-Durham International Airport in the community and in the consumer travel market. It provides the critical branding agency support necessary to provide the answers and insights staff seeks, as well as allowing staff to learn from branding experts and to use best practices while meeting critical deadlines and receiving all deliverables.

   Staff requests approval of a 1-year Services Agreement with New Kind in the amount of $185,000 and authorization for the President and Chief Executive Officer to execute the agreement.
RALEIGH-DURHAM AIRPORT AUTHORITY
LAND AND DEVELOPMENT COMMITTEE MEETING MINUTES
AUGUST 16, 2018

Teer presided. Present: Ali, Hannah, Kane, and Morgan. Staff present included: President and CEO Landguth, Senior Vice President and COO Sandifer, Senior Vice President and CFO Sylver, Senior Vice President and CISO McFall, Senior Vice President and CRO Freedman, Vice Presidents Connell, Jewett, Legan, and VanAuken, General Counsel Locklear, Executive Assistant Rivera, and other staff members and guests.

The Committee discussed the following item(s):

1. Consideration of Task Order 11 with Gensler for Final Design Services for Terminal 1: Upon a motion by Kane and second by Ali, the Committee recommends approval of Task Order 11 with Gensler in the amount of $1,253,605 and authorization for the President and CEO to execute the Task Order.

   Presented by William C. Sandifer, A.A.E., Senior Vice President and Chief Operating Officer and Jaymes Carter, Director of Buildings and Building Systems– Staff requests the approval of Task Order 11 under the existing Master Consulting Services Agreement with Gensler Associates, PA for Final Design Services for Terminal 1 Gate Area, Ticketing and Baggage Claim preparation for new airline fit-out. This includes the renovations needed in the Ticketing and related Concourse areas to incorporate newer technologies and minimize cross traffic congestion. The design solution addresses ticket counters with incorporation of self-tagging systems, a new configuration for gate check-in and queuing, and a new baggage handling system for the relocated airlines. Common Use Terminal Equipment system will be utilized, and signage is also included as part of this work.

   The overall Minority and Women Owned Small Owned Business (MWSB) goals for the existing master agreement are 10.0% for Minority-owned Small Businesses and (MSB) and 5.0% for Women-owned Small Businesses (WSB). Total MSB and WSB participation for Task Order #11 are 11% for MSB and 30.50% for WSB.

   For services rendered under this Task Order, Gensler will be compensated on an hourly rate, with the total amount not to exceed $1,186,759. Allowable reimbursable expenses shall not exceed $66,846. Total compensation under the proposed Task Order 11 is $1,253,605.

   Staff requests approval of Task Order 11 with Gensler in the amount of $1,253,605 and authorization for the President and CEO to execute the Task Order.

2. Consideration of an Amendment with Balfour Beatty Construction for Terminal 2 Carpet Replacement: Upon a motion by Ali and second by Kane, the Committee recommends approval of this amendment with Balfour Beatty Construction in the amount of $354,773 and authorization for the President and CEO to execute the amendment.

   Presented by Jaymes Carter, Director of Buildings and Building Systems – At the June 2018 meeting, the Board approved the purchase of carpet for the Hold Rooms, Passenger Boarding Bridges, Stairs/Mezzanine to the Airline Clubs and Baggage Service Offices in Terminal 2. The carpet
replacement project involves the demolition and removal of the existing carpet in all of the Hold Rooms on Concourses C & D, the Stairs/Mezzanine areas that lead to the Airline Clubs, Baggage Service Offices on the first floor and all of the Passenger Boarding Bridges. Once the existing carpet is removed, new carpet will be installed in all of these areas.

The sum of the low responsible subcontract bid is defined as the Cost of the Work component of the Contract Amount below.

<table>
<thead>
<tr>
<th>Component</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Cost of the Work</td>
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<tr>
<td>Contractor’s Contingency (5%)</td>
<td>$24,380</td>
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<tr>
<td>Contractor’s Construction Fee (3.5%)</td>
<td>$17,919</td>
</tr>
<tr>
<td>Reimbursable General Conditions</td>
<td>$143,575</td>
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<tr>
<td>Construction Phase Amendment (GMP)</td>
<td>$354,773</td>
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</table>

The Minority and Women Owned Small Business (MWSB) goals and participation commitments are as follows:

<table>
<thead>
<tr>
<th>Project Description</th>
<th>MSB Goal %</th>
<th>WSB Goal %</th>
<th>Bid Commitment MSB %</th>
<th>Bid Commitment WSB %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balfour Beatty Constr.</td>
<td>10.0</td>
<td>5.0</td>
<td>10.27</td>
<td>5.41</td>
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<td>Services</td>
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<tr>
<td>Carpet Installation</td>
<td>10.0</td>
<td>5.0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Staff requests approval of this amendment with Balfour Beatty Construction in the amount of $354,773 and authorization for the President and CEO to execute the amendment.

3. **Park Economy 3 Environmental Assessment Process Presentation:** For informative purposes only. No committee action required.

   Presented by Ellis Cayton, Director of Planning and Environmental – This purpose of this presentation is to provide information relative to the process staff will undertake to prepare an environmental assessment for the expansion of Park Economy 3. Staff will present background information pertaining to the decisions made during the Vision 2040 process, and the preferred alternative selected as part of the initial schematic design for the expansion of Park Economy 3. AECOM representative, Paul Sanford, addressed the committee explaining process to be undertaken, coordination required with various agencies, and that the Authority’s intent for two public workshops was very robust, exceeding requirements.

4. **General Aviation Development Update:** For informative purposes only. No committee action required.

   Presented by David Freedman, Senior Vice President and Chief Revenue Officer – On May 1, 2018 the Raleigh-Durham Airport Authority issued a Request for Proposals and Qualifications (RFPQ) for Corporate General Aviation Hangar Campus Development in the northeast sector of the Airport along the northwest corner of International Drive and Commerce Boulevard. The goal of the
proposed development is to provide a first-class, compatible corporate hangar campus development to meet the needs for private hangar storage at the Airport.

Staff received two RFPQ submittals, Sky Harbour Group and Western LLC, both of which were deemed to be non-responsive. Staff also received a letter from TACAirexpressing its interest in developing at least one hangar on the proposed Corporate General Aviation Hangar Campus Development Site.

Based on the documentation submitted and Staff’s associated initial due diligence, Staff has concluded that Western, LLC has considerable experience developing and leasing general aviation hangars at several airports across the country. Consequently, Staff is entering into direct negotiations with Western, LLC for Corporate General Aviation Hangar Campus Development.