RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING MINUTES

NOVEMBER 16, 2017

Chair Ali presided. Present: Kane, Morgan, Teer, and Thompson. Staff present included: President and CEO Landguth, Senior Vice President & COO Sandifer, Senior Vice President & CRO McFall, Senior Vice President & CFO Sylver, Vice President & CHRO Umphrey, Vice Presidents Hetzel, Jewett, Legan, and VanAuken, General Counsel Locklear, Executive Assistant Rivera, and other staff members and guests.

I. APPROVAL OF AGENDA
Chair Ali noted that the second quarter fiscal year 17/18 financial performance report by Donna Sylver, scheduled to be presented to the Finance Committee for informative purposes only, was postponed.

Motion by Teer to approve the agenda; Second by Morgan

ADOPTED BY UNANIMOUS VOTE

II. APPROVAL OF MINUTES

Motion by Kane to approve the minutes of the special meeting of the Raleigh-Durham Airport Authority Board on October 12, 2017, and of the regular October 19, 2017 meeting of the Raleigh-Durham Airport Authority Board, including the committee minutes and the consent actions incorporated therein; Second by Morgan

ADOPTED BY UNANIMOUS VOTE

III. CHAIR COMMENTS
1. Commented on newly renovated Board meeting room, expressing appreciation to Jaymes Carter as Project Manager and to Randy Thornburg for advanced technical equipment set-up
2. New hires recognized, including K-9 Unit dogs
3. RDU anticipates serving over 33,500 customers on Wednesday, one of the busiest days of the travel period
4. Staff members were wished a Happy Thanksgiving and the Chair thanked staff members who would be working during the holiday season

IV. OLD BUSINESS
1. Operations Committee Report – Thompson reported the Operations Committee met on November 16, 2017 and discussed the following item(s):
a. Security Sensitive Presentation Related to Terminal Operations
   Security sensitive information discussed in closed session pursuant to NCGS §143-
   318.11(a)(1) and 49 CFR Parts 15 and 1520.
   Presentation to Committee in closed session for informative purposes only; no Board action
   required.

b. Consideration of Agreement with AC Holdings, Inc. for Holdroom TV Programming Service
   Committee recommends approval of the Agreement with AC Holdings, Inc. d/b/a
   CNN Airport Network Programming and for authorization for the President and CEO to
   execute the Agreement.
   Motion by Thompson to adopt Committee’s recommendation; Second by Teer
   ADOPTED BY UNANIMOUS VOTE

c. Consideration of Amendment 4 to the Agreement with IN-TER-SPACE Services, Inc.
   Committee recommends approval of Amendment 4 with IN-TER-SPACE Services,
   Inc., noting that the Committee wants to review the final display drawings particularly
   as to the seating arrangements, and authorization for the President and CEO to execute
   the Amendment.
   Motion by Thompson to adopt Committee’s recommendation; Second by Morgan
   ADOPTED BY UNANIMOUS VOTE

2. Land and Development Committee Report – Teer reported the Land and Development Committee met on November 16, 2017 and discussed the following item(s):

   a. Consideration of Master Services Agreements with Two Construction Manager-at-Risk Firms
      Committee recommends approval of the Construction Manager-at-Risk rankings and
      project bundle pairings, and corresponding separate Master Service Agreements with
      DPR Construction and Balfour Beatty Construction, and authorization for the
      President and CEO to execute these Master Service Agreements.
      Motion by Teer to adopt Committee’s recommendation; Second by Morgan
      ADOPTED BY UNANIMOUS VOTE

   b. Consideration of Master Service Agreement for Civil Engineering Professional Services
      Committee recommends approval of the ranking of the proposers, approval of the
      Master Service Agreement with Delta Airport Consultants, and authorization for the
      President and CEO to execute the Master Service Agreement.
      Motion by Teer to adopt Committee’s recommendation; Second by Kane
      ADOPTED BY UNANIMOUS VOTE
c. Consideration of Contract with Anthony Allega, Inc. for Taxiway F Rehabilitation
Committee recommends approval of a construction contract with Anthony Allega, Inc. in the amount of $26,582,318.41 for Taxiway F Rehabilitation and authorization for the President and CEO to execute the contract.

Motion by Teer to adopt Committee’s recommendation; Second by Kane

ADOPTED BY UNANIMOUS VOTE

d. Consideration of Terminal 2 Conceptual Design – 5th & Sunset, Swarovski, Vineyard Vines and Raleigh-Durham Duty Free
Committee recommends approval of the conceptual design drawings for 5th & Sunset, Swarovski, Vineyard Vines and Raleigh-Durham Duty Free

Motion by Teer to adopt Committee’s recommendation; Second by Kane

ADOPTED BY UNANIMOUS VOTE

V. NEW BUSINESS
1. Consent Agenda:
   a. Consideration of Budget Ordinance Amendment #4 and Capital Project Ordinance Amendment #4 for Reclassification of Capital Expenditures

Motion by Thompson to approve and adopt the Consent Agenda items listed; Second by Teer

ADOPTED BY UNANIMOUS VOTE

VI. GENERAL COUNSEL’S REPORT
No items were reported.

VII. MEMBER COMMENTS
Members expressed appreciation for the renovated Board meeting room, welcomed new staff members to the Authority, and wished staff a safe and happy holiday.

VIII. PRESIDENT AND CEO’S REPORT
Activity Report – October was yet another month for the record books. It was RDU’s 44th consecutive month of year-over-year increases. Load factor, or percentage of seats filled, for the month remained steady at 86.3 percent. During the month 530,014 passengers departed RDU, which was an increase of 7.5% over October 2016. This is an all-time record for the month of October.

Air Service – Virgin America’s service out of RDU to San Francisco is off to a great start and that Allegiant began nonstop service to Cincinnati on November 15th. Due to the impact from recent storms, Allegiant has postponed its nonstop flights out of RDU to San Juan until, hopefully, late next year, provided the recovery has progressed adequately to spur leisure demand.
China – the new Silk Road – In October, I traveled to Denver with Kristie VanAuken and Dave Young, the Authority’s air service development team, to learn about an innovative approach to preparing the Triangle for Chinese travelers… called China Welcome. The team was literally blown away learning about the unique characteristics and programs necessary to really lay the groundwork for a future nonstop flight.

China is North Carolina’s second largest international trading partner with over $3 billion in exports; nearly $1 billion in agriculture related exports. Additionally, within the last decade there have been 50 Chinese business acquisitions in the areas of technology, agriculture and real estate…by North Carolina companies. Further, Chinese companies employ 15,000 Americans in North Carolina. Mike Boyd and his associates were thrilled with the business connection that already exists between the Triangle and China. This fact alone positions North Carolina ahead of many other US states for a nonstop flight to China.

Chinese travelers already make the journey to our region for Duke University and the rest of North Carolina’s amazing universities which are a huge attraction to Chinese students looking for their university home and, they bring their families with them. Educational travel is a natural pipeline for the necessary passenger base to attract a Chinese flag carrier to RDU. When the Research Triangle area and businesses like Lenovo are factored in, Raleigh has a head start for providing such a non-stop service to China.

Preparing for the Chinese traveler, at this time, indicates that wayfinding, linguistics, and merchant systems make the journey confusing and stressful. That’s where the China Welcome program comes in. In late February or early March, the Authority intends to host a symposium to jumpstart a community conversation about becoming a more welcoming place. We plan to collaborate with the NC Department of Commerce, our amazing universities, and business and tourism leadership to conceive of a Welcome Plan to get us closer to that coveted nonstop flight. We will discuss the opportunities and frankly, the barriers to gaining such service. We have a long way to go but feel confident that our kickoff symposium will help move us down the proverbial Silk Road to China.

Thanksgiving Travel

The holiday travel season is upon us. Airlines for America (A4A) predicts that 28.5 million travelers will fly this year during the Thanksgiving holiday period, which spans Nov. 17-28, an increase of 3 percent over last year. “Low fares and increased availability of seats continue to make air travel widely accessible,” said John Heimlich, vice president and chief economist of A4A. The busiest travel dates are Nov. 18-20, Nov. 23-25 and Nov. 28. It is one of our favorite times of the year as we connect our region to the people and places that matter most. We do need to prepare for the holiday rush and many of our teams have been hard at work. Our Communications team will host a press conference on November 17, previewing the Joy Takes Flight campaign at our Shops of RDU. The campaign will help customers catch the holiday spirit before their flight to truly begin their journey at RDU with a little holiday shopping and cheer. The Communications team will also be keeping close watch on our parking availability and informing customers when capacity may be getting tight. Of course, extra buses will be running to ensure that holiday
travelers don’t miss their flight. Our Marketing Department has been laser focused on collaborating with ParkRDU to make the new PARCs system more understandable and easier to use for many of our holiday travelers. Guest Services will be ready to answer questions and help customers during the holiday rush. Many of our extraordinary volunteers will be on hand to provide extra help as well. They will also be sure the RDU Christmas Tree and Menorah are displayed to remind us what this season is really all about. So, we have a lot on our plates as we move into the holiday travel season. Rest assured that our team is well prepared to help travelers and deliver exceptional customer service... even during our busiest times.

Finally, I would also like to take this opportunity to wish everyone a happy and safe Thanksgiving. And please know that I am truly grateful for you. From the exceptional leadership offered by our Board to the hard working TEAM RDU, I am lucky to lead this impressive organization and look forward to a stress-free holiday season.

IX. ADJOURNMENT

Motion by Kane to adjourn; Second by Morgan

ADOPTED BY UNANIMOUS VOTE
The Board approved the following items on the Consent Agenda:

a) Consideration of Budget Ordinance Amendment #4 and Capital Project Ordinance Amendment #4 for Reclassification of Capital Expenditures

Memorandum by Ron Kapocius, Director of Financial Planning and Analysis – Staff requests the Board’s approval of 2017-2018 Budget Ordinance Amendment #4 and 2017-2018 Capital Project Ordinance Amendment #4 to reclassify phase 1 of Capital Project 080869 from the Capital Budget Ordinance to the Operating Budget Ordinance pursuant to Generally Accepted Accounting Principles.

Capital Project 080689 “Rehab & Energy Improvement for PG 1, 2, 3, and 4”, was created with a budget of $22,000,000. Based on a review of the current phase 1 contract tasks, $6,231,905 of repair/maintenance work should have been classified as operating expense. These amendments will decrease the 2017-2018 Capital Budget Ordinance $6,231,905 to reclassify these costs as operating expenses, and increase the 2017-2018 Budget Ordinance by $6,231,905 to allow for this additional expense spend in the current fiscal year.

Staff requests approval of 2017-2018 Budget Ordinance Amendment #4 and 2017-2018 Capital Project Ordinance Amendment #4.
BE IT ORDAINED by the Raleigh-Durham Airport Authority that, pursuant to Section 159-13 of the General Statutes of North Carolina, the 2017-2018 Budget Ordinance of the Airport Authority is hereby set forth as follows:

Section 1. The following amounts are hereby appropriated for the operation of the Raleigh-Durham International Airport for the fiscal year beginning April 1, 2017 and ending March 31, 2018 in accordance with the following schedule:

**EXPENDITURES:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Original</th>
<th>Change 07/2017</th>
<th>Change 08/17</th>
<th>Change 09/15/17</th>
<th>Change 11/16/17</th>
<th>Amended</th>
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<tr>
<td>Airport Operating Expenses</td>
<td>$23,182,000</td>
<td>$796,551</td>
<td>$29,755</td>
<td>$6,231,005</td>
<td>$60,268,210</td>
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<td>Transfer to Capital Projects</td>
<td>$5,026,458</td>
<td>(796,551)</td>
<td>$20,755</td>
<td>(6,231,005)</td>
<td>40,678,196</td>
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<tr>
<td>Net Debt Service - Interest</td>
<td>20,321,337</td>
<td>1,700,000</td>
<td>$20,755</td>
<td>(6,231,005)</td>
<td>20,321,337</td>
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<tr>
<td>Debt Service - Principal</td>
<td>21,260,000</td>
<td>1,700,000</td>
<td>$20,755</td>
<td>(6,231,005)</td>
<td>21,260,000</td>
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<tr>
<td>Total</td>
<td>$175,637,683</td>
<td>$1,700,000</td>
<td>$20,755</td>
<td>(6,231,005)</td>
<td>$177,537,683</td>
<td>$177,537,683</td>
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</table>

Section 2. It is estimated that the following revenues will be available for the fiscal year beginning April 1, 2017 and ending March 31, 2018: (reference Rates and Charges notice)

**REVENUES:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Original</th>
<th>Change 07/2017</th>
<th>Change 08/17</th>
<th>Change 09/15/17</th>
<th>Change 11/16/17</th>
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<td>$15,394,200</td>
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<td>$15,394,200</td>
<td>$15,394,200</td>
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<td>General Aviation</td>
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<td>1,900,014</td>
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<td>Buildings and Grounds</td>
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<td>126,708,096</td>
<td>126,708,096</td>
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<td>Total Operating Revenues</td>
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<td>$144,003,021</td>
<td>$144,003,021</td>
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<td>Interest Income</td>
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<td>2,684,000</td>
<td>2,684,000</td>
<td>2,684,000</td>
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<tr>
<td>Federal &amp; State Grants</td>
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<td>6,250,000</td>
<td>6,250,000</td>
<td>6,250,000</td>
<td>6,250,000</td>
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<td>Local Grants</td>
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<td>PFC Revenues</td>
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<td>Appropriated Fund Balance</td>
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<td>1,700,000</td>
<td>1,700,000</td>
<td>1,700,000</td>
<td>1,700,000</td>
</tr>
<tr>
<td>Total</td>
<td>$176,037,683</td>
<td>$1,700,000</td>
<td>$20,755</td>
<td>(6,231,005)</td>
<td>$177,537,683</td>
<td>$177,537,683</td>
</tr>
</tbody>
</table>

Section 3. This Budget Ordinance shall be entered in the minutes of the Raleigh-Durham Airport Authority and within five (5) days after its adoption copies shall be filed with the Finance Officer, the Budget Officer and the Secretary of the Raleigh-Durham Airport Authority, who, for the purposes of this ordinance, is designated as the Client to the Raleigh-Durham Airport Authority as described in G.S. 159-13.

Section 4.

This ordinance became effective on April 1, 2017, and amended this 16th day of November 2017.

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Raleigh-Durham Airport Authority Board Members

- Farad Ali, Chairman
- John M. Kane, Vice Chairman
- Patrick Hannah, Esq., Secretary
- Lawrence R. Zucchino, Treasurer
- City of Durham
- Wake County
- Durham County
- Dickie Thompson
- David Morgan
- Sapideh Saidi, PE
- City of Raleigh
RALEIGH-DURHAM AIRPORT AUTHORITY
2017-2018 CAPITAL PROJECT ORDINANCE AMENDMENT #4

BE IT ORDAINED by the Raleigh-Durham Airport Authority, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The following amount is appropriated for the projects:

$ 641,102,330

Section 2. The following funds are anticipated to be available for the projects:

Transfer Cash from Operating $ 839,442,339
Total Grant Funds $ 6,250,000

Section 3. The projects authorized are as follows and funded by Raleigh-Durham Airport Authority funds on hand in operations:

<table>
<thead>
<tr>
<th>New 17/18 Projects</th>
<th>Original 1</th>
<th>Change 07/20/17</th>
<th>Change 06/17/17</th>
<th>Change 09/15/17</th>
<th>Change 11/15/17</th>
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<tr>
<td>011350 FY 17/18 Vehicles and Maintenance Equipment</td>
<td>5,083,083</td>
<td>$ 3,500,000</td>
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<td>8,583,083</td>
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<td>011352 Advanced Surveillance Program</td>
<td>2,550,000</td>
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<td>2,550,000</td>
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<tr>
<td>011379 Airfield lighting computer replacements</td>
<td>107,000</td>
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<td>011389 Airfield Lighting Fixtures PM's</td>
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<td>011406 Data Center Infrastructure * Backups (Avamar, Data Domain, etc)</td>
<td>450,000</td>
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<td>011416 Data Center Infrastructure * Servers (PCFs)</td>
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<td>011420 Data Center Infrastructure * Storage (PCFs)</td>
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<td>011430 FIDS Computer and Hardware Replacement</td>
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<td>011440 Lenel Video * Isilon Video Storage</td>
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<td>070529 Phased replacement of PC Air units at T2</td>
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<td>070559 T2 BHS lower level controls upgrade</td>
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<td>070546 Terminal 2 Checkpoint Expansion</td>
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<td>080779 Cemetery Road Rebuild</td>
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<td>080785 Consolidated Rental Car Facility (CONRAC) / Rental Car Storage Lot</td>
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<td>080760 Expanded Park Economy 3</td>
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<td>080810 John Brantley Boulevard Improvements</td>
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<td>080859 Operations Building - Security Office Expansion</td>
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<td>080846 PARCS Replacement</td>
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<td>9,213,339</td>
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<td>080869 Planning for FIS Facilities Expansion</td>
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<td>080879 Runway 5L-23R and Taxiway B Replacement</td>
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<td>211100 Rehabilitate Runway 14/32</td>
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<td>211120 Reconstruct Taxiway B</td>
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<td>Miscellaneous Small Projects</td>
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<td>$ 524,256,083</td>
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<td>$ 530,571,422</td>
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Raleigh-Durham Airport Authority Board Members
Farad Ali, Chairman
City of Durham
John M. Kane, Vice Chairman
Wake County
Patrick Hannah, Esq., Secretary
Durham County
Lawrence R. Zucchino, Treasurer
Wake County
Robert D. Teer, Jr., Dickie Thompson
City of Durham
City of Raleigh
David Morgan
Durham County
Sapideh Saidi, PE
City of Raleigh
Prior Year adjusted Projects

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<td>$ 70,552,859</td>
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Ongoing Projects

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Section 4. This Capital Project Ordinance includes all amended, new and ongoing projects and replaces all previous capital project ordinances.

Section 5. Subject to approval and acceptance of bids by the Raleigh-Durham Airport Authority, the appropriate officers of the Raleigh-Durham Airport Authority are hereby authorized and empowered to enter into contracts and to carry out the necessary work for the completion of the above listed projects within the funds appropriated herein.

Section 6. The Finance Officer is hereby directed to report quarterly on the financial status of the aforesaid projects. The Finance Officer shall also keep the Authority informed at each regular meeting of any unusual occurrences.

This Capital Project Ordinance shall be entered in the minutes of the Raleigh-Durham Airport Authority and within five (5) days after its adoption, copies shall be filed with the Finance Officer. The Budget Officer and the Secretary of the Raleigh-Durham Airport Authority, who, for the purposes of this ordinance, is designated as the Clerk to the Raleigh-Durham Airport Authority as described in G.S. 150-13.2.

Amended this 16th day of November 2017
Thompson presided. Present: Ali, Kane, Morgan, and Teer. Staff present included: President and CEO Landguth, Senior Vice President & COO Sandifer, Senior Vice President & CRO McFall, Senior Vice President & CFO Sylver, Vice Presidents Hetzel, Jewett, Legan, and VanAuken, General Counsel Locklear, and other staff members and guests.

Motion by Thompson to enter into a closed session to discuss confidential and security sensitive airport matters pursuant to NCGS §143-318.11(a)(1) and 49 CFR Parts 15 and 1520; Second by Ali.

ADOPTED BY UNANIMOUS VOTE

CLOSED SESSION

The Operations Committee, Board members, and senior Authority staff met in Room 100 of the RDU Center for a closed session from 11:00 am until 11:40 am.

Motion by Thompson for Operations Committee to exit the closed session; Second by Teer.

ADOPTED BY UNANIMOUS VOTE

Thompson presided. Present: Ali, Kane, Morgan, and Teer. Staff present included: President and CEO Landguth, Senior Vice President & COO Sandifer, Senior Vice President & CRO McFall, Senior Vice President & CFO Sylver, Vice Presidents Hetzel, Jewett, Legan, and VanAuken, General Counsel Locklear, Executive Assistant Rivera, and other staff members and guests.

The Committee discussed the following item(s):

1. Consideration of Agreement with AC Holdings, Inc. for Holdroom TV Programming Service:

   Upon a motion by Teer and second by Ali, the Committee recommends approval for the Agreement with AC Holdings, Inc. d/b/a CNN Airport Network Programming and for authorization for the President and CEO to execute the Agreement.

   Presented by Ingrid N. Hairston, Director of Business Development – Staff requests approval of an agreement with AC Holdings, Inc. for the operation of the holdroom TV programming service for CNN Airport Network in Terminals 1 and 2, replacing the Clear-Channel Outdoor ClearVision service currently available. The agreement is for a term of five years with one 2 year renewal. AC Holdings will replace all holdroom TV monitors in both terminals and in the customer lobby of Customs and Border Patrol, replace the audio equipment in each holdroom, and add sound monitoring equipment that adjusts the programming volume based on sound levels in each holdroom. AC Holdings will pay concession fees based on the higher of a minimum annual guarantee or percentage fees. The minimum annual guarantee is $45,000 per year. Percentage fees for this agreement range from 15% to 32% based on advertising revenue.
Staff requests approval for the Agreement with AC Holdings, Inc. d/b/a CNN Airport Network Programming and for authorization for the President and CEO to execute the Agreement.

2. Consideration of Amendment 4 to the Agreement with IN-TER-SPACE Services, Inc.:

   Upon a motion by Thompson and second by Teer, the Committee recommends approval of Amendment 4 with IN-TER-SPACE Services, Inc., noting that the Committee wants to review the final display drawings particularly as to the seating arrangements, and authorization for the President and CEO to execute the Amendment 4.

Presented by Ingrid N. Hairston, Director of Business Development – IN-TER-SPACE Services, Inc., d/b/a Clear Channel, currently manages the in-terminal advertising program for Terminals 1 and 2. As part of the Terminal 2 concession program update, a customer-centric gathering space is proposed to be created in the central kiosk area of the concourse known as the MarketPlace.

The proposed Amendment 4 to the existing agreement with Clear Channel will add a sponsored iconic specialty display, comfortable seating with power, an updated digital advertising display, and an interactive terminal directory to the MarketPlace. This Amendment 4 will expand the approved advertising locations in Terminal 2 and provide for the installation of new airport advertising locations in the parking garage exit drive. The specialty display is the final MarketPlace installation, which is scheduled for installation by August 2018. Amendment 4 will extend the term of the existing agreement by five years through March 31, 2023. Revenue terms and conditions are not modified by this Amendment 4.

Staff requests approval of Amendment 4 with IN-TER-SPACE Services, Inc. and authorization for the President and CEO to execute the Amendment 4.
RALEIGH-DURHAM AIRPORT AUTHORITY
LAND AND DEVELOPMENT COMMITTEE MEETING MINUTES
NOVEMBER 16, 2017

Teer presided. Present: Ali, Kane, Morgan, and Thompson. Staff present included: President and CEO Landguth, Senior Vice President & COO Sandifer, Senior Vice President & CRO McFall, Senior Vice President & CFO Sylver, Vice President & CHRO Umphrey, Vice Presidents Hetzel, Jewett, Legan, and VanAuken, General Counsel Locklear, Executive Assistant Rivera, and other staff members and guests.

The Committee discussed the following item(s):

1. Consideration of Master Services Agreements with Two Construction Manager-at-Risk Firms:
   Upon a motion by Ali and second by Kane, the Committee recommends approval of the Construction Manager-at-Risk rankings and project bundle pairings and corresponding separate Master Service Agreements with DPR Construction and Balfour Beatty Construction, and authorization for the President and CEO to execute these Master Service Agreements.

   Presented by Ron Jewett, VP Facilities Asset Management – On July 28, 2017, staff issued a Request for Qualifications for Construction Manager-at-Risk (CMR) firms for three separate “bundles” of projects for (i) Roadway Civil, (ii) Airfield Civil, and (iii) Buildings and Other Infrastructure. Based on the successful completion of the Terminal 1 renovation and demolition projects using the CMR delivery method, staff believes the expanded use of a CMR delivery method for a range of projects has many positive advantages for the Authority.

   Proposals were received on August 25, 2017 from eight firms. A selection committee evaluated the written proposals and six of the eight firms were invited to interview. At the conclusion of the interview process, staff proposes the following firms for the referenced project bundles:

   1. Roadway Civil – DPR Construction
   2. Airfield Civil – Balfour Beatty Construction
   3. Buildings & Other Infrastructure – Balfour Beatty Construction

   Dependent on Board approval of Master Services Agreements with these proposed CMR firms, and at the future appropriate time, staff will bring back to the Board for its consideration a pre-construction and construction services agreement with each firm for each associated project.

   Staff requests approval of the Construction Manager-at-Risk rankings and project bundle pairings and corresponding separate Master Service Agreements with DPR Construction and Balfour Beatty Construction, and authorization for the President and CEO to execute these Master Service Agreements.
2. Consideration of Master Service Agreement for Civil Engineering Professional Services: Upon a motion by Ali and second by Kane, the Committee recommends approval of the ranking of the proposers, approval of the Master Service Agreement with Delta Airport Consultants, and authorization for the President and CEO to execute the Master Service Agreement.

Presented by: Ron Jewett, VP Facilities Asset Management – On September 6, 2017 staff issued a Request for Proposals (RFP) for the selection of a qualified consulting team and conducted a pre-proposal meeting for interested firms on September 14, 2017. Proposals were received on October 5, 2017 from the following seven firms:

1. Delta Airport Consultants
2. JMT
3. Kimley Horn
4. Parrish & Partners
5. Volkert
6. Wetherill Engineering
7. WSP

A selection committee met on October 10, 2017 to discuss the merits of each proposal. The selection committee unanimously ranked the Delta Airport Consultant’s team to be the best fit for the work based upon the following:

- Overall proposal, perception, and project approach;
- Project Manager experience, location, and availability
- Stellar references;
- Past performance and responsiveness in working with RDUAA staff; and,
- Project experience working at RDU.

The proposed Master Service Agreement has a 3 year term with two 1-year renewal options. The Minority and Women-Owned Small Business (MWSB) participation goals for this contract are 10% for minority-owned firms and 5% for women-owned firms and Delta Airport Consultants is committed to meeting the requirements of the MWSB program.

Staff requests approval of the ranking of the proposers, approval of the Master Service Agreement with Delta Airport Consultants, and authorization for the President and CEO to execute the Master Service Agreement.

3. Consideration of Contract with Anthony Allega, Inc. for Taxiway F Rehabilitation: Upon a motion by Kane and second by Ali, the Committee recommends approval of a construction contract with Anthony Allega, Inc. in the amount of $26,582,318.41 for Taxiway F Rehabilitation and authorization for the President and CEO to execute the contract.
Presented by Jim Novak, Director of Facilities Engineering – The rehabilitation of the pavement and alteration of the geometry of Taxiway F and the adjacent taxiway connectors are needed to comply with the latest FAA Advisory Circular design standards. The scope of work includes:

1) full-depth reconstruction of portions of Taxiway F and the Terminal 2 Vehicle Service Road;
2) full-depth reconstruction of portions of Taxiway Connectors T1, T2, T3, T5, and B9;
3) demolition of Taxiway Connector T4;
4) new asphalt taxiway shoulders;
5) subsurface drainage improvements;
6) replacement or reuse of taxiway edge lights and signs;
7) replacement of existing centerline light cans and conduit;
8) pavement markings; and
9) turf restoration.

A contractor prequalification package was advertised on August 16, 2017, followed by a pre-qualification meeting on August 23, 2017. Eleven contractors submitted prequalification applications, and based on staff review, eight contractors were deemed qualified to bid the project. The project was advertised on September 18, 2017. A pre-bid meeting and site tour was conducted on September 26, 2017 and bids were received on October 26, 2017. Five contractors submitted bids which were opened and publicly read. The lowest responsive, responsible bid was from Anthony Allega, Inc. in the amount of $26,582,318.41. The engineer’s estimate was $34,567,393.00.

The Minority and Women-Owned Small Business (MWSB) goals are as follows: Minority-Owned Small Businesses (MSB) – 10% and Women-Owned Small Businesses (WSB) – 5%. Anthony Allega, Inc. proposed a MSB goal of 7.9% and a WSB goal of 7.0%.

Staff requests approval of a construction contract with Anthony Allega, Inc. in the amount of $26,582,318.41 for Taxiway F Rehabilitation and authorization for the President and CEO to execute the contract.


Presented by Ingrid N. Hairston, Director of Business Development – The Board approved leases with four retailers that covered a total of 15 retail spaces in Terminal 2 in March 2017. The retail tenants worked with their design teams and have completed the conceptual design process. Staff seeks approval from the Board of the conceptual drawings for four shops.
5th & Sunset is located across from Gate D3. The exterior storefront is sleek and minimal in its design approach. The sign band features a subtle curve with illuminated letters. Completing the storefront are balanced tones of green, white and grey. White shelving and glass table displays highlight the interior.

Swarovski is located at the entrance to the concourse. This space is currently open floor space that is between an existing bank of elevators and escalators. It will be transformed into a glass box with structural steel elements. The design adorns the sign band with the brand’s iconic crystals, and uses transparency on three sides to draw customers in. A white lattice ceiling grid, shelving, and glass display case show off the jewels, crystal and merchandise for customers.

Vineyard Vines replaces the Shaw News store at the entrance to the concourse. The lighthouse at the storefront reflects the State’s history with lighthouses that protect its shores. The exterior is clad in white with fine details. The interior uses white shelving to serve as a backdrop for the multi-colored clothing available for purchase.

Raleigh-Durham Duty Free near Gate C10 is our new duty free and duty paid store. The designer focused on visibility into the store. The exterior is bold in color with red as the store’s branding color of choice accented with traditional dark red brick and glazing. The interior is balanced with contrasting colors used in the shelving, and a muted blonde/light wood veneer floor.

Staff requests approval of the conceptual design drawings for 5th & Sunset, Swarovski, Vineyard Vines and Raleigh-Durham Duty Free.