RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING MINUTES
OCTOBER 16, 2014

Chair Hunt presided. Present: Ali, Cole, Kane, Teer, Thompson, Wheeler and Yeargan. Staff present included: President and CEO Landguth, Senior Vice President & COO Sandifer, CIO McFall, CHRO Umphrey, Vice Presidents Damiano and Legan, General Counsel Locklear, Executive Administrative Assistant Rivera, and other staff members and guests.

I. APPROVAL OF AGENDA
   Motion by Teer to approve the agenda; Second by Thompson

ADMITTED BY UNANIMOUS VOTE

II. APPROVAL OF MINUTES
   Motion by Ali to approve the minutes of the September 18, 2014 meeting of the Raleigh-Durham Airport Authority Board, including the committee minutes incorporated therein; Second by Cole

ADMITTED BY UNANIMOUS VOTE

III. CHAIR COMMENTS
   1. Service Awards recognized.
   3. Teresa Damiano was recognized by the Chairman on her recent nomination and acceptance of the Watt Huntley Award for Lifetime Achievement presented by the Raleigh Public Relations Society.
   4. Runways to Sea Waves 2nd Annual bike run took place last month and raised funds in support of the Durham Rescue Mission.
   5. The floor was opened to public comment; none received.

IV. OLD BUSINESS
   1. Land and Development Committee Report – Teer reported the Land and Development Committee met on October 16, 2014 and discussed the following item(s):
      a. Consideration of Sale of Surplus Jet Bridge
         Committee recommends approval of sale by Board Resolution of a Thysson Krup jet bridge model number TB37 / 18.5-3. This action requires Board Chairman’s signature on resolution.
         Motion by Yeargan to adopt Committee’s recommendation; Second by Thompson

ADMITTED BY UNANIMOUS VOTE

V. NEW BUSINESS
   No new business.
VI. GENERAL COUNSEL’S REPORT
No items were reported.

VII. MEMBER COMMENTS
Yeargan recognized Teresa Damiano for her recent lifetime achievement award.

VIII. PRESIDENT AND CEO’S REPORT
Airports across the country are gearing up for the FAA Reauthorization Bill, which expires in Sept. 2015. This is an important bill for airports because it opens up the opportunity for an increase in the Passenger Facility Charges. Passenger Facility Charges, or PFCs, are a local fee-per-ticket, collected by the airline on behalf of the airport to fund capacity, safety, security or environmental projects. This current fee is $4.50 and has not been raised since the early 2000s. Unlike other transportation infrastructure that require taxpayer dollars, airports are funded primarily by fees paid by airport users, including airlines, passengers and businesses operating at the airport. Vibrant airports are essential for communities as they seek to grow their employment base and attract new business. Airports are a significant draw to employers who are considering where to base their operations. They allow goods and people to move efficiently across the country and across the globe. So a PFC increase could help RDU finance projects such as the rebuilding of the longest runway, which the Authority will have to undertake in approximately 8 to 10 years. Over the next year, additional information will be provided on the reauthorization status and what it will mean to RDU if there is an increase in the PFC.

The number of passengers traveling through RDU grew for the seventh month in a row. The number of departing passengers grew by 6.9 percent compared to September 2013. The number of passengers arriving at RDU grew by 6.2 percent compared to last year. As you can see, passengers continue to take advantage of the additional seats that have been added into the market over the past year.

The Authority held its first aviation symposium last week. More than 50 community and government leaders joined RDU at the Research Triangle Foundation to learn how international air service impacts the Triangle region. Two renowned speakers presented at the symposium; Mr. William Swelbar, a respected aviation expert who is based at MIT, and N.C. State Economist Michael Walden. The attendees learned that at the end of 25 years one international flight will:

- Create 14,000 more jobs
- Add $272 million in additional public revenue will be generated
- The triangle GDP will grow by 1.4 billion

The CEO and Staff will now begin the process of educating community leaders on the economic impact of one international flight and how to recruit an air carrier.

Moody’s and Fitch recently reaffirmed the Airport Authority’s bond ratings. Moody’s maintained RDU’s Aa3 rating with a stable outlook, while Fitch reaffirmed its AA- rating. The Authority has held these ratings since 2007. In its press release announcing the rating, Moody’s pointed to RDU and the region’s strengths, including affluence, highly educated and growing service area provides a solid base for air travel. The release also stated that RDU’s strong financial management has maintained liquidity well above median levels despite cash funding Terminal 1. This news underscores the Authority’s financial stability. Tom Barritt and his team were congratulated for working closely with the agencies on this year’s ratings and thanks was offered to the entire Authority team for their strong financial management of resources.
The CEO thanked the Maintenance Department for undertaking a project that greatly enhanced the entrance to the airport. Last week, crews trimmed shrubbery and removed sand that had built up on the median leading to Sheetz. This is not the Authority’s property. It is actually maintained by NCDOT, but it is the first impression many people have as they drive into the airport. The maintenance team did a great job on this section of road.

IX. CLOSED SESSION
Motion by Thompson to enter into a closed session for the purposes of discussing a personnel matter; Second by Ali
ADOPTED BY UNANIMOUS VOTE

The Board met in a closed session to discuss a personnel matter.
Motion by Ali to exit the closed session; Second by Teer
ADOPTED BY UNANIMOUS VOTE

X. ADJOURNMENT
Motion by Thompson adjourn; Second by Teer
ADOPTED BY UNANIMOUS VOTE
RALEIGH-DURHAM AIRPORT AUTHORITY
LAND AND DEVELOPMENT COMMITTEE MEETING MINUTES
OCTOBER 03, 2014

Teer presided. Present: Hunt, Kane, Thompson, and Yeargan. Staff present included: President and CEO Landguth, Senior Vice President & COO Sandifer, Vice President Quesenberry, and General Counsel Locklear. The Committee discussed the following item(s):

1. Consideration of the Selection of a Firm to Provide Construction Manager at Risk Services for Terminal 1 North and South Demolition, RDU 070519: Upon a motion by Teer and second by Kane, the Committee recommends authorization to negotiate with the first ranked firm, and in the event negotiations are unsuccessful, authorization to proceed to the second and third ranked firms respectively.

   Presented by Tom Quesenberry, Vice President, Facilities Asset Management – The purpose of this item is to provide a staff recommendation on the selection of a firm to provide construction manager at risk services to the Authority in connection with the Terminal 1 North and South Concourse Demolition, RDU 070519. The scope of services in the contract involves the provision of preconstruction phase and construction phase services for the demolition of the Terminal 1 North and South Concourses related to the Terminal 1 Renovation Project. After review of the proposals, staff conducted interviews with three firms on September 17th and 19th, 2014. Staff recommends the selection of Balfour Beatty as the first-ranked firm for provision of the services.

   Staff recommends authorization to negotiate with the first ranked firm, and in the event negotiations are unsuccessful, authorization to proceed to the second and third ranked firms respectively.

2. Consideration of the Selection of a Firm to Provide Architectural, Engineering, and Other Professional Services for Terminal 1 North and South Concourse Demolition, RDU 070519: The Committee took no action on this item.

   Presented by Tom Quesenberry, Vice President, Facilities Asset Management – The scope of services in the contract involves the provision of design, bidding, and construction and other required professional services for the demolition of the Terminal 1 North and South Concourses related to the Terminal 1 Renovation Project. After review of proposals, staff conducted interviews with five firms on September 15th and 16th, 2014. Staff recommends the selection of Clark Nexsen as the first-ranked firm for provision of the services.

   The Committee, in conjunction with staff, recommended that the top two firms (i.e., Clark Nexsen and O-Brien/Atkins) be selected to move forward in the evaluation process.
3. **Consideration of an Extension Agreement with Wake County for the continued Usage of the Bike Trails at Lake Crabtree:** The Committee recommended the President and CEO execute an extension agreement with Wake County for the continued use of Lake Crabtree’s bicycle trails. The Committee discussed the matters related to an Extension Agreement with Wake County for the continued Usage of the Bike Trails at Lake Crabtree.
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LAND AND DEVELOPMENT COMMITTEE MEETING MINUTES
OCTOBER 16, 2014

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1. Consideration of Sale of Surplus Jet Bridge: Upon a motion by Teer and second by Thompson, the Committee recommends approval of sale by Board Resolution of a Thysson Krup jet bridge model number TB37 / 18.5-3. This action requires Board Chairman’s signature on resolution.

   Presented by Tom Barritt, Interim CFO – Staff has identified a Thysson Krup jet bridge that has been removed from service and is not needed or desired by the Authority. The jet bridge was manufactured in October 2004; model TB37 / 18.5-3, Serial number 05096TB3731086 with a white exterior and light grey interior. The ground power unit and pre-conditioned air unit are not included as part of the jet bridge. The jet bridge is located in a future deconstruction zone at the northern end of Terminal one. Staff is requesting that the Raleigh-Durham Authority Board approve the sale of this jet bridge through a bid process by resolution. The NC General Statutes §160A-268 authorizes the Authority to dispose of personal property by public auction, sealed bid or upset bid process.

   Staff requests approval of sale by Board Resolution of a Thysson Krup jet bridge model number TB37 / 18.5-3. This action requires Board Chairman’s signature on resolution.