MEMORANDUM

To: Raleigh-Durham Airport Authority Board
From: Michael J. Landguth, A.A.E.
Date: January 14, 2016
Subject: Regular Meeting of the Authority Board

The following committees will meet sequentially, each beginning at the conclusion of the prior committee’s meeting, starting at 11:00 a.m. on Thursday, January 21, 2016 in Room 100 of the Authority’s administrative offices in the RDU Center (located at 1000 Trade Drive on the Raleigh-Durham International Airport) to consider the items listed in the attached agenda as well as any other matters that might be deemed appropriate for discussion at that time: I) Operations; II) Finance; III) Land and Development; and then IV) Law and Personnel.

The Authority Board will conduct its regular monthly meeting at 1:00 p.m. Thursday, January 21, 2016, in Room 100 of the Authority’s administrative offices in the RDU Center (located at 1000 Trade Drive on the Raleigh-Durham International Airport), to consider the items listed in the attached agenda as well as any other matters that might be deemed appropriate for discussion at that time.

The following documents are attached for your information and review:

1. Committee Meeting(s) Agenda
2. Authority Board Meeting Agenda
3. Draft minutes of the Authority Board meeting on December 17, 2015
4. Draft minutes of the following committee meetings on December 17, 2015:
   a. Operations Committee
   b. Finance Committee
   c. Land and Development Committee
   d. Minority and Women-Owned Small Business Committee
   e. Law and Personnel Committee
5. Memoranda on the following subjects:
   a. Consideration of a 5 Year Agreement with Anza Mailing Systems
   b. Consideration of an Agreement with Brock Solutions for T2 Baggage Handling System Server Upgrade
   c. Consideration of Adjustment to Capital Budget related to T2 Baggage Handling System Server Upgrade
   d. Consideration of Bids and Request to Negotiate with Low Bidder for Miscellaneous Airfield Pavement Repairs
   e. Consideration of Amendment 1 to Agreement with Balfour Beatty Construction for Terminal 1 North and South Concourse Demolition
RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA
JANUARY 21, 2016

I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Thompson

II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the December 17, 2015 meetings will be requested by Secretary Kane

III. CHAIR COMMENTS – Chair Thompson will comment on matters of importance to the Authority

IV. OLD BUSINESS

1. Operations Committee – Hunt will report on the committee’s meeting held on January 21, 2016
2. Finance Committee – Teer will report on the committee’s meeting held on January 21, 2016
3. Land and Development Committee – Teer will report on the committee’s meeting held on January 21, 2016
4. Law and Personnel Committee – Hannah will report on the committee’s meeting held on January 21, 2016

V. NEW BUSINESS

VI. GENERAL COUNSEL’S REPORT – Erin Locklear will provide a General Counsel’s report

VII. MEMBER COMMENTS – Chair Thompson will request comments from Authority Board Members

VIII. PRESIDENT AND CEO’S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities

IX. ADJOURNMENT – Chair Thompson will request a motion to adjourn
RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE MEETING(S) AGENDA
JANUARY 21, 2016

The committees listed below will meet sequentially, each beginning at the conclusion of the prior committee’s meeting, beginning at 11:00 a.m. Thursday, January 21, 2016 in Room 100 of the Authority’s administrative offices in the RDU Center to consider the listed items as well as any other matters that might be deemed appropriate for discussion at that time.

I. Operations Committee – Chair: Hunt; Members: Ali, Teer, Zucchino
   1. Consideration of a 5 Year Agreement with Anza Mailing Systems – John Robinson
   2. Consideration of an Agreement with Brock Solutions for T2 Baggage Handling System Server Upgrade – Jim Davis and Suzanne Judy

II. Finance Committee – Chair: Teer; Members: Ali, Hannah, Zucchino
    1. Consideration of Adjustment to Capital Budget related to T2 Baggage Handling System Server Upgrade – Jim Davis and Suzanne Judy

III. Land and Development Committee – Chair: Teer; Members: Ali, Hunt, Kane, Zucchino
     1. Consideration of Bids and Request to Negotiate with Low Bidder for Miscellaneous Airfield Pavement Repairs – Ron Jewett
     2. Master Planning Briefing – Ellis Cayton
     3. Consideration of Amendment 1 to Agreement with Balfour Beatty Construction for Terminal 1 North and South Concourse Demolition – Ron Jewett

IV. Law and Personnel Committee – Chair: Hannah; Members: Ali, Cole, Zucchino
    1. Revenue Diversion Presentation, Part 4 – Erin Locklear