MEMORANDUM

To: Raleigh-Durham Airport Authority Board
From: Michael J. Landguth, A.A.E.
Date: May 12, 2016
Subject: Regular Meeting of the Authority Board

The following committees will meet sequentially, each beginning at the conclusion of the prior committee’s meeting, starting at 11:00 a.m. on Thursday, May 19, 2016 in Room 100 of the Authority’s administrative offices in the RDU Center (located at 1000 Trade Drive on the Raleigh-Durham International Airport) to consider the items listed in the attached agenda as well as any other matters that might be deemed appropriate for discussion at that time: I) Land and Development; II) Minority and Women-Owned Small Business; and then III) Finance.

The Authority Board will conduct its regular monthly meeting at 1:00 p.m. Thursday, May 19, 2016, in Room 100 of the Authority’s administrative offices in the RDU Center (located at 1000 Trade Drive on the Raleigh-Durham International Airport), to consider the items listed in the attached agenda as well as any other matters that might be deemed appropriate for discussion at that time.

The following documents are attached for your information and review:
1. Committee Meeting(s) Agenda
2. Authority Board Meeting Agenda
3. Draft minutes of the Authority Board meeting on April 21, 2016
4. Draft minutes of the following committee meetings on April 21, 2016:
   a. Land and Development Committee
   b. Law and Personnel Committee
   c. Operations Committee
   d. Finance Committee
5. Memoranda on the following subjects:
   a. Consideration of a Task Order with WK Dickson for Pavement Rehabilitation and Marking Construction Services
   b. Small Business Programs Report (includes January – March 2016)
   c. FY15-16 Internal Audit Annual Report
RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE MEETING(S) AGENDA
MAY 19, 2016

The committees listed below will meet sequentially, each beginning at the conclusion of the prior committee’s meeting, beginning at 11:00 a.m. Thursday May 19, 2016 in Room 100 of the Authority’s administrative offices in the RDU Center to consider the listed items as well as any other matters that might be deemed appropriate for discussion at that time.

I. Land and Development Committee – Chair: Teer; Members: Ali, Hunt, Kane, Zucchino
   1. Consideration of a Task Order with WK Dickson for Pavement Rehabilitation and Marking Construction Services – Jim Novak
   2. Heritage Room Presentation – Jim Novak

II. Minority and Women-Owned Small Business Committee – Chair: Ali; Members: Cole, Hunt, Kane

III. Finance Committee – Chair: Teer; Members: Ali, Hannah, Zucchino
   1. FY15-16 Internal Audit Annual Report – Lolita Wynn
RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA
MAY 19, 2016

I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Thompson

II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the April 21, 2016 meetings will be requested by Secretary Kane

III. CHAIR COMMENTS – Chair Thompson will comment on matters of importance to the Authority

IV. OLD BUSINESS
   1. Land and Development Committee – Teer will report on the committee’s meeting held on May 19, 2016
   2. Minority and Women-Owned Small Business Committee – Ali will report on the committee’s meeting held on May 19, 2016
   3. Finance Committee – Teer will report on the committee’s meeting held on May 19, 2016

V. NEW BUSINESS

VI. GENERAL COUNSEL’S REPORT – Erin Locklear will provide a General Counsel’s report

VII. MEMBER COMMENTS – Chair Thompson will request comments from Authority Board Members

VIII. PRESIDENT AND CEO’S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities

IX. CLOSED SESSION – Chair Thompson will request a motion to enter into closed session to discuss a personnel matter.

X. ADJOURNMENT – Chair Thompson will request a motion to adjourn