MEMORANDUM

To: Raleigh-Durham Airport Authority Board
From: Michael J. Landguth, A.A.E.
Date: March 10, 2016
Subject: Regular Meeting of the Authority Board

The following committees will meet sequentially, each beginning at the conclusion of the prior committee’s meeting, starting at 11:00 a.m. on Thursday, March 17, 2016 in Room 100 of the Authority’s administrative offices in the RDU Center (located at 1000 Trade Drive on the Raleigh-Durham International Airport) to consider the items listed in the attached agenda as well as any other matters that might be deemed appropriate for discussion at that time: I) Land and Development; II) Minority and Women-Owned Small Business; and then III) Operations.

The Authority Board will conduct its regular monthly meeting at 1:00 p.m. Thursday, March 17, 2016, in Room 100 of the Authority’s administrative offices in the RDU Center (located at 1000 Trade Drive on the Raleigh-Durham International Airport), to consider the items listed in the attached agenda as well as any other matters that might be deemed appropriate for discussion at that time.

The following documents are attached for your information and review:
1. Committee Meeting(s) Agenda
2. Authority Board Meeting Agenda
3. Draft minutes of the Authority Board meeting on February 18, 2016
4. Draft minutes of the following committee meetings on February 18, 2016:
   a. Operations Committee
   b. Land and Development Committee
   c. Finance Committee
5. Draft minutes of the Quarterly Strategic Board Meeting on February 23, 2016
6. Draft minutes of the Finance Committee meeting on February 29, 2016
7. Draft minutes of the Budget Work Session meeting on March 10, 2016
8. Memoranda on the following subjects:
   a. Consideration of Amendment 2 to the Agreement with Balfour Beatty Construction, LLC for Terminal 1 North and South Concourse Demolition
   b. Consideration of Amendment 41 to the Agreement with Clark Nexsen for the Terminal 1 North and South Concourse Demolition Project
   c. Small Business Programs Report (includes October - December 2015)
   d. Consideration of Amendment to Agreement with Schindler Elevator Corporation
   e. Consideration of Ordinance for the Collection of a Customer Facility Charge
   f. Consideration of a Merchant Services Agreement with First Data/SunTrust
   g. Consideration of the RTP Transit Task Force
   h. Consideration of Amendment to Agreement with Krash Creative
i. Consideration of a Two-Year Agreement with Sprout Social, Inc. for the Management of Social Media
j. Consideration of Revised Ordinance Chapter 13 – Commercial Ground Transportation Services
k. Consideration of the Purchase of a Pure Storage Data Center Storage System from ePlus Technology
l. Consideration of Contract with Ultra Electronics to Upgrade of the Airport Operations Database System
RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE MEETING(S) AGENDA
MARCH 17, 2016

The committees listed below will meet sequentially, each beginning at the conclusion of the prior committee’s meeting, beginning at 11:00 a.m. Thursday, March 17, 2016 in Room 100 of the Authority’s administrative offices in the RDU Center to consider the listed items as well as any other matters that might be deemed appropriate for discussion at that time.

I. Land and Development Committee – Chair: Teer; Members: Ali, Hunt, Kane, Zucchino
   1. Consideration of Amendment 2 to the Agreement with Balfour Beatty Construction, LLC for Terminal 1 North and South Concourse Demolition – Jason Pearson
   2. Consideration of Amendment 41 to the Agreement with Clark Nexsen for the Terminal 1 North and South Concourse Demolition Project – Jason Pearson
   3. Room 100 Renovation Presentation – Jim Novak

II. Minority and Women-Owned Business Committee – Chair: Ali; Members: Cole, Hunt, Kane

III. Operations Committee – Chair: Hunt; Members: Ali, Teer, Zucchino
     1. Consideration of Amendment to Agreement with Schindler Elevator Corporation – Barry Stoker
     2. Consideration of Ordinance for the Collection of a Customer Facility Charge – Ingrid Hairston
     3. Consideration of a Merchant Services Agreement with First Data/SunTrust – Jeff Slayton
     4. Consideration of the RTP Transit Task Force – Michael J. Landguth
     5. Consideration of Amendment to Agreement with Krash Creative – Dan Miller and John Robinson
     6. Consideration of a Two-Year Agreement with Sprout Social, Inc. for the Management of Social Media – Andrew Sawyer
     7. Consideration of Revised Ordinance Chapter 13 – Commercial Ground Transportation Services – Laurie Suggs
     8. Consideration of the Purchase of a Pure Storage Data Center Storage System from ePlus Technology – Paul Hetzel
     9. Consideration of Contract with Ultra Electronics to Upgrade of the Airport Operations Database System – Paul Hetzel
RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA
MARCH 17, 2016

I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Thompson

II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the February 18, 23, and 29, 2016, and March 10, 2016 meetings will be requested by Secretary Kane

III. CHAIR COMMENTS – Chair Thompson will comment on matters of importance to the Authority

IV. OLD BUSINESS

1. Land and Development Committee – Teer will report on the committee’s meeting held on March 17, 2016
2. Minority and Women-Owned Small Business Committee – Ali will report on the committee’s meeting held on March 17, 2016
3. Operations Committee – Hunt will report on the committee’s meeting held on March 17, 2016
4. Budget Public Hearing – Chair Hunt will preside over a public hearing related to the budget
5. FY 2016-17 Budget – Adoption of proposed FY 2016-17 Operating and Capital Budgets, Budget Ordinance, and associated Project Ordinances will be considered.

V. NEW BUSINESS

VI. GENERAL COUNSEL’S REPORT – Erin Locklear will provide a General Counsel’s report

VII. MEMBER COMMENTS – Chair Thompson will request comments from Authority Board Members

VIII. PRESIDENT AND CEO’S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities

IX. ADJOURNMENT – Chair Thompson will request a motion to adjourn